

< 리자이나 대학교 온라인 신청 절차 >

1. 링크 (<https://apply.uregina.ca/apply/>) 접속

# Application Management

## Returning users:

[Log in](#) to continue an application.

## First-time users:

[Create an account](#) to start a new application

2. "Create an account" 클릭하여 정보 입력 후 "Continue" 클릭
3. 이메일 주소 입력하여 임시 PIN 번호 발급 후, 임시 PIN 번호를 사용해 로그인

# Register

To register for an account, please enter the information requested below.

Email Address	<input type="text" value="t3488199@gmail.com"/>
First Name	<input type="text" value="Test"/>
Last Name	<input type="text" value="Test"/>
Birthdate	<div>January ▼</div> <div>1 ▼</div> <div>2000 ▼</div>

[Continue](#)



University  
of Regina

Hi Test,

Thank you for starting your application to the University of Regina.

When requested for a password, enter the following temporary PIN:

849263349

To activate your account, please use the link below:

[Activate Account](#)

Once you have created a new password you will be able to log in and out of your application as needed.

Thank you,  
University of Regina

# Login

A temporary PIN has been sent to your email address. If you do

Email t3488199@gmail.com [switch](#)

Account Test, Test

Temporary PIN

Birthdate

Login

#### 4. 새로운 비밀번호 설정하기

# Set Password

To protect the security of your account, please specify a new password. The password must i

New Password

.....

New Password (again)

.....

✓ At least one letter

✓ At least one capital letter

✓ At least one number

✓ Be at least 12 characters

✓ New passwords must match

Set Password

#### 6. "Start New Application" 클릭

# Application Management

Your Applications

Type	Status	Started	Submitted
You have not yet started an application using this account.			

Start New Application

#### 7. "English for Academic Purposes Application" 선택 후 "Create Application" 클릭

Start New Application

Select an application type:

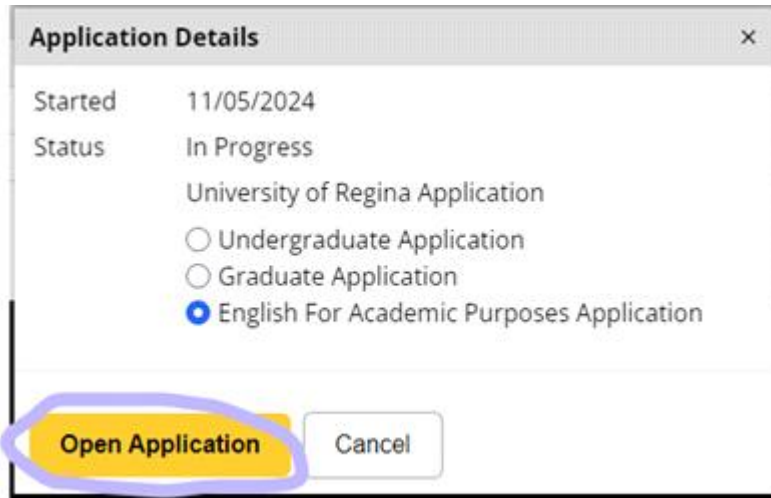
University of Regina Application

English For Academic Purposes Application

Create Application

Cancel

8. "Open Application" 클릭



**Application Details** ×

Started 11/05/2024

Status In Progress

University of Regina Application

☐ Undergraduate Application

☐ Graduate Application

☒ English For Academic Purposes Application

**Open Application** Cancel

9. 아래 선택지 중 해당하는 항목 선택 (IELTS Academic, TOEFL iBT, Duolingo 점수는 2년 이내 응시한 시험만이 유효함)

I have completed my EAP Placement test by: \*

- ☐ IELTS
- ☐ TOEFL
- ☐ Duolingo
- ☐ ESL EAP Placement Score
- ☐ I do not have a qualified placement exam and require an EAP placement exam.

이전에 EAP Placement Exam을 응시한 적이 있는 경우, 응시했던 날짜 선택

I have completed my EAP Placement test by: \*

- ☐ IELTS
- ☐ TOEFL
- ☐ Duolingo
- ☒ ESL EAP Placement Score
- ☐ I do not have a qualified placement exam and require an EAP placement exam.

What date did you take the EAP Placement Test? \*

January 1 2024

※ 다른 항목에 해당사항이 없는 경우, 반드시 마지막 항목을 선택하여 Placement Exam을 응시하여야 함 (매뉴얼 17번 참조)

10. 이전에 University of Regina에 등록 또는 수업을 들었던 경험이 있는 경우 "Yes"를, 아닌 경우 "No"를 선택

Are you a previous or existing U of R student or staff, or have you previously applied for admission? \*

- ☒ Yes  
☐ No

11. 이름 입력 (middle 란에는 " . " 입력)

여권에 기입된 이름과 동일한 표기 사용했는지 확인 후 첫 번째 질문에 “Yes” 선택  
개명한 이력이 있는 경우 두 번째 질문에 “Yes”, 아닌 경우 “No” 선택

### Name

Enter your full name (using proper case and no initials; e.g., John Doe). If you do not have a last name (Family), middle name or a first name (Given), please enter a period . in the appropriate text box.  
If you would like to use a first and/or middle name that is different from your legal name please enter the information and provide your legal name below.

Legal Last Name (Family) \*

Park

First Name (Given) \*

Subin

Middle Name \*

.

Is the name you provided above your legal name? \*

- ☒ Yes  
☐ No

Do you have a previous first, middle or last name?

- ☐ Yes  
☒ No

12. “Add Address” 클릭

※ 실주거지가 아닌 다른 주소를 사용하는 경우에만 “Permanent Address” 선택, 아닌 경우  
“Mailing Address” 선택 후 “Save”를 클릭

예시:

The screenshot shows a web form titled "Addresses" with a close button (X) in the top right corner. The form contains the following fields and options:

- Type \***: Two radio buttons, "Mailing Address" (selected) and "Permanent Address".
- Country \***: A dropdown menu showing "Korea, South".
- Street \***: A text input field containing "93, Daehak-ro".
- City \***: A text input field containing "Nam-gu".
- Region \***: A dropdown menu showing "Ulsan".
- Postal Code \***: A text input field containing "44610".

At the bottom of the form, there is a small, partially visible line of text: "Optionally, provide a date when this mailing address is valid. Please ensure that the date is..."

### 13. 연락처 입력(지역 코드 포함)

예시:

#### Telephone Numbers

At least one phone number is required\*. For international phone numbers, enter the + sign and your country code followed by your telephone number. (Example +91 916 589 9572)

Cell Phone

+82 10-1234-5678

Home Phone

### 14. 시민권 정보 및 성별 입력 후 “Save and Continue” 클릭

#### Citizenship Information

Status in Canada \*

Non-Resident

Country of Citizenship \*

Korea, South

Gender \*

**Save and Continue**

### 15. 모든 정보를 올바르게 입력하였다면 체크박스 선택 후 “Save and Continue” 클릭

#### CCE Open Admission

Please return to the previous page, respond to all questions and provide previous education institutions if necessary.

If this admit type is correct, please confirm and click continue. If the type is not accurate, please move to the previous page and make any necessary adjustments to your responses. \*

☒ I am confirming my admit type of CCE Open Admission

**Save and Continue**

### 16. “English for Academic Purposes”, “University of Regina” 선택

Please select your program: \*

English for Academic Purposes

Campus: \*

University of Regina

17. EAP Placement Exam을 응시하여야 하는 경우, 시험 일자 선택 후 아래 질문에 응답

※ 시험은 공휴일을 제외한 매주 월요일 발송

※ 시험 응시 후 레벨을 배정받아야 등록 절차를 완료할 수 있으므로 가능한 빠른 일자 선택

## EAP Placement Exam Application

**Exam Registration-** Placement exams are scheduled every **Monday** with the exception of Canadian statutory holidays. Please select your preferred date for the exam. \*

April 2025						
Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

첫 번째 질문(외부 기관으로의 성적표 발송 요청)에 “Yes” 선택 후 아래 내용 기입

- Institution Name: Department of English and English Literature, College of Humanities, University of Ulsan

- Institution Email: social00@ulsan.ac.kr

- Institution Mailing Address: (44610) College of Humanities Building 14 Office 312, Daehak-ro 93, Nam-gu, Ulsan, Republic of Korea

이후 배치고사 시험 비용 지불 방법에 따라 두 번째 질문에 응답

예시:

## EAP Placement Exam Application

Do you require an official score report to be sent to an external institution or organization outside the University of Regina? \*

- ☒ Yes  
☐ No

Institution Name \*

Department of English and English Literature, College of Humanities, University of Ulsan

Institution Email \*

social00@ulsan.ac.kr

Institution mailing address \*

(44510) College of Humanities Building 14 Office 312, Daehak-ro 93, Nam-gu, Ulsan, Republic of Korea

How would you like to pay the \$150 Exam Fee? This fee will be payable in your application portal upon submission of your application.

- ☒ Credit Card  
☐ Flywire

18. “Terms of Service Agreement”에 동의 후 “Agent/Agency” 선택,

“Not in the list” 체크 후 예시 사진과 같이 작성



Terms of Service Agreement \*

☒ Please check the box to acknowledge the terms of service.

Are you working with a partner institution, agent or agency helping you with your application? \*

☐ Partner University

☒ Agent/Agency

☐ Not Applicable

Select your agency

☒ Not in the list

Please provide the name of your agency \*

Please provide the agency email \*

\*

☒ I authorize the University of Regina to release information relating to my application to the above agency.

**EAP Plus One Program**

19. EAP+1 프로그램(EAP 100/101 레벨에 배정된 학생들 가운데 일정 자격을 충족한 학생을 대상으로 리자이나 대학의 학부 과정 수업을 들을 수 있도록 하는 프로그램) 수강 희망 여부 선택, 울산대 해외현장학습 참가자는 자격 요건 충족하지 않으므로 “No” 선택.

**EAP Plus One Program**

Students who are eligible and have been placed into EAP 100/101 or have qualified for Direct Entry may be eligible for EAP +1 which provides students the opportunity to enroll in an undergraduate course before completing the EAP Academic Program.

If eligible, are you interested in applying for the EAP +1 program?

\*

☐ Yes

☒ No

20. 동의 후 “2026-Fall” 선택, “Save and Continue” 클릭

**EAP Program Waiver**

Please indicate you understand and agree with the following: Admission to the EAP Program does not constitute admission to credit or degree programs at the University of Regina. I assume full responsibility for my financial obligation, medical coverage and other insurance plans. \*

☒ Yes, I agree and understand the terms of EAP admission.

☐ No, I do not agree and will not continue with my EAP application.

Which year and term do you plan to start your English for Academic Purposes program?

Fall - September to December

Winter - January to April

Spring/Summer - May to August \*

21. Proxy Information 탭에 다음 사진과 같이 입력



Would you like to provide a proxy/multiple proxies? \*

- ☒ Yes  
☐ No

Name \*

Subin Park

Relationship/Organization \*

Department of English and English Literature, College of Humanities, University of Ulsan

Expiry Date (if less than two years from current date)

Would you like to add another individual?

- ☐ Yes  
☒ No

Acknowledgement

\*

☒ I acknowledge that I have read and understand this information and authorize the University of Regina to release information to the above individuals/organizations. I also understand that this authorization will remain on file and will be valid for two years after I sign it unless an earlier expiry date has been indicated on this form. I also acknowledge that I may withdraw this authorization at any time by signed written letter.

22. Application Fee 탭에서 등록 비용 지불 방식 선택 (등록 비용과 배치고사 시험 비용은 환불 불가하니 유의) 후 “Save and Continue” 클릭

※ ‘application fee waiver code’는 등록 비용 면제 코드를 의미, 해당 사항 없으므로 “No” 선택

예시:

How would you like to pay your application fee? \*

- ☒ Credit Card  
☐ Flywire

Do you have an application fee waiver code? This is a specific code that you have been provided.

- ☐ Yes  
☒ No

Once you have submitted your application it will take up to 20 minutes for you to gain access to your application portal where you can pay your application fee, submit required documents and check on the status of your application.

**You will be asked to submit your payment in your student portal once you have submitted your application unless you have entered a valid Fee Waiver above.**

23. Signature 탭에서 본인의 법적 영문 성명 (여권 표기와 동일) 기입 후 “Continue” 클릭

24. 모든 정보가 올바르게 입력되었다면 “Submit Application” 클릭하여 제출

※제출 이후 수정 불가하니 반드시 내용 확인

## Review

If you are satisfied with your application and are ready to submit it, click Submit Application.

Submit Application

Save for Later



25. 가입 시 사용했던 이메일 확인하여 링크를 통해 접속

※링크 발송까지 약 10분 정도 소요될 수 있음



Hi Test,

Thank you for submitting your application for English for Academic Purposes admission to the University of Regina! We encourage you to now **login to your [Student Application Portal](#)** for next steps. You will use the same login information you used to create your application.

## 26. 링크 접속 후 “Submit Payment for 100.00 CAD” 클릭

※ Placement Exam 응시할 경우 250.00 CAD (Application Fee 100.00 CAD / Placement Exam Fee 150.00 CAD)

### Next Steps

Payment Due: 100.00 CAD

Application Fee - English for Academic Purposes (Flywire) -

**SUBMIT PAYMENT FOR 100.00 CAD**

“Submit Payment” 클릭

## Submit Payment

### Payment Details

**Description** Application Fee - English for Academic Purposes (Flywire)  
**Amount Due** \$100.00

**Submit Payment**

## 27. Checklist를 통해 누락된 서류 확인 후 업로드

### Checklist

STATUS	CHECKLIST ITEM	DATE RECEIVED
Missing	Passport (Bio/Demo page)	None

업로드한 모든 서류는 “Upload Materials”에서 확인 가능

### Upload Materials

To submit the documents that we have requested, please select the document type below and upload a Word document, PDF or scanned image file. You may disregard this if we have not requested that you submit documents to us.

*Note: The material can take up to 20 minutes to reflect in your application portal. Some documents require a U of R processor to verify them before the receive date is updated within your checklist.*

Passport



Choose File

No file chosen

UPLOAD >>

### Upload Materials

To submit the documents that we have requested, please select the document type below and upload a Word document, PDF or scanned image file. You may disregard this if we have not requested that you submit documents to us.

*Note: The material can take up to 20 minutes to reflect in your application portal. Some documents require a U of R processor to verify them before the receive date is updated within your checklist.*

We have received the following documents from you:

- 11/05/2024 02:45 PM - Passport



Choose File

No file chosen

UPLOAD >>

28. 모든 과정이 완료되었다면 메일을 수시로 확인하여 등록 상태 업데이트 확인